

# ZHOU B *Special Events*

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## CAPACITY CHART

Floor	Meeting Room	Square Feet	Ceiling Height	Cocktail Reception	Banquet	Conference
1st	Cafe	1,200	12 feet	50	50	50
1st	Gallery 1	6,000	12 feet	400	150	150
1st	Gallery 2	6,000	12 feet	400	150	150
2nd	2nd Floor	14,000	12 feet	800	500	400
1st	Life Garden	8,000	N/A	200	150	150

\* Parking Lot (1000 vehicles) - \$500

\* All event space rental fees are based on a five hour minimum with the exception of the Life Garden.

Deposit is 25% of total at the signing of contract with balance due 60 days prior to the event.  
A garbage pick up fee of \$100 may be applied for large events.



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